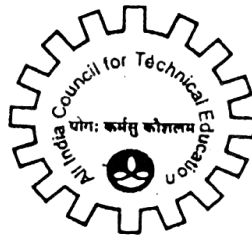


# ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

## Compliance Report for the year 2009-10 along with Mandatory Disclosure



## SVS INSTITUTE OF MANAGEMENT STUDIES

Arasampalayam Village , Pollachi Taluk , Coimbatore – 642 109, TN

**All India Council For Technical Education**  
**7<sup>th</sup> Floor Chanderlok Building, Janpath, New Delhi - 110001**

**Phone: (011) 23724151 to 23724157 Fax: (011) 23724162/74/76**

**Website: [www.aicte.ernet.in](http://www.aicte.ernet.in)**

## *Important information for filling up the compliance report*

- *The institution is required to submit two copies of the Compliance Report as per prescribed format along with mandatory disclosure to the concerned Regional Office latest by 31<sup>st</sup> August 2008.*
- *The Compliance Report should be submitted alongwith a processing fee of Rs. 50,000/- in the form of demand draft in the favour of Member Secretary, AICTE, payable at New Delhi. The compliance reports without the processing fee will not be accepted.*
- *The information in the compliance report should be filled up strictly as per the prescribed format. Compliance Reports with incomplete information will not be accepted.*
- *All the annexures should be indexed with page numbers and signed by the authorized signatory of the institution.*

# FORMAT FOR COMPLIANCE REPORT

All the existing technical institutions are required to submit the following information both in the form of hard and soft copy by 31/08/2009.

## 1 i) Name and Address of the Institution

Name	SVS INSTITUTE OF MANAGEMENT STUDIES	
Address	Permanent Location as approved by AICTE	Temporary Location (if applicable)
Village	Arasampalayam Village	-
Taluk	Pollachi	-
District	Coimbatore	-
Pin Code	642 109	-
State	Tamilnadu	-
STD Code	0422 - <b>Phone No:</b> 2613900 to 2613906	-
Fax No.	0422-2321332	-
Nearest Rly Station	Coimbatore	-
Nearest Airport	Coimbatore	-
Web site	<a href="http://www.svscolleges.org">www.svscolleges.org</a> <b>E-Mail:</b> <a href="mailto:info@svscolleges.org">info@svscolleges.org</a>	
File No with date of first approval : LOA No.TN-005/MBA/2009-10/2008 dt. 30.06.2009		

## 1 ii) Information regarding Mandatory Disclosure:

a) Whether the Mandatory Disclosure is hoisted on the institutional website: Yes  No

b) If yes, web-site address on which Mandatory Disclosure is available: [www.svscolleges.org](http://www.svscolleges.org)

c) Whether the faculty information provided in the Mandatory Disclosure is same as being submitted in the Compliance Report. Yes  No

d) Whether the information provided in the Mandatory Disclosure is being regularly updated.  
Yes  No

Date on which the Mandatory Disclosure was last updated: 30.08.2009

1 iii) Whether the institution is operating at temporary location (if so provide details of permanent location along with survey no.)?

No. The institution is operating at permanent location

**Permanent location**

<b>Name and Address of the Trust/Society</b>	<b>Name and Address of the Institution</b>
Velammal Subbiah Educational Trust No.27, Kongu Nagar, Ramanathapuram, Coimbatore 641 045 Tamil Nadu	SVS INSTITUTE OF MANAGEMENT STUDIES, Arasampalayam (Post), Pollachi, Coimbatore 642109

**2 i) Name and Address of the Society / Trust**

<b>Name</b>	Velammal Subbiah Educational Trust		
<b>Address</b>	No:27, Kongu Nagar, Ramanathapuram, Coimbatore		
<b>Pin Code</b>	641 045	<b>STD Code</b>	0422
<b>Phone No.</b>	2321331	<b>Fax No.</b>	2321332
<b>E-Mail</b>	<a href="mailto:chairmansvs@gmail.com">chairmansvs@gmail.com</a>	<b>Web site</b>	www.svscolleges.org

**02 ii) Brief details regarding background of the Trust/Society, Governing body members, etc.****CHAIRPERSON****Thiru S.Chandrasekaran**

Chairman,  
SVS College of Engineering,  
Arasampalayam (Post),  
Pollachi,  
COIMBATORE – 642 109.

**MEMBERS**

<b>MANAGEMENT</b>	
Thiru S.Mani, Secretary, SVS College of Engineering, Arasampalayam (Post), Pollachi <b>COIMBATORE – 642 109.</b>	
Thiru C. MANJULA, Trustee, SVS College of Engineering, Arasampalayam (Post), Pollachi <b>COIMBATORE – 642 109</b>	
<b>NOMINEES</b>	
<b>AICTE NOMINEE – Industrialist / Educationalist</b> To be Nominated	<b>ANNA UNIVERSITY NOMINEE</b> To be Nominated
	<b>STATE GOVERNMENT NOMINEE</b> To be Nominated
<b>Director Of Technical Education (Ex-</b>	<b>AICTE Regional Officer (Ex – Officio)</b>

Signature of Authorized Signatory with date

<b>Officio)</b> Tmt. J.K. JEYAKODI, IAS Commissioner of Technical Education, Department of Technical Education, Guindy, <b>CHENNAI – 600 025.</b>	Thiru SANDEEP SINGHAL, Regional Officer, All India Council for Technical Education, 26, Haddows Road, <b>CHENNAI – 600 006.</b>
<b>MEMBER SECRETARY</b> Dr. V.Govindaraju, Director, SVS Institute of Management Studies, Arasampalayam (Post), Pollachi <b>COMBATORE – 642 109.</b>	

- **Chairperson – Thiru S. Chandrasekaran**

Mr.S.Chandrasekaran and his family have been in the Industry for more than 15 years. He is successfully managing M/s Sri Renga Enterprises which is manufacturing glass bottles for Industrial application

### 3 Name and Designation of the Head of the Institution (*Principal / Director*)

<b>Name</b>	Dr. V. Govindaraju				
<b>Designation</b>	Director	<b>Qualification &amp; Experience :</b>	<b>Highest Degree</b>	<b>Specialization</b>	<b>Total Experience</b>
			PhD	Marketing, Strategic Mgmt	37 Years
			<b>Date of Birth:</b>		
<b>STD Code</b>	0422	<b>Phone No. (O)</b> 2619302	<b>Fax No.</b>	0422-2321332	
<b>STD Code</b>	0422	<b>Phone No. (R)</b>	<b>Fax No.</b>	-	
<b>E-Mail</b>	directormbasvs@gmail.com	<b>Mobile No:</b>	<b>Date of joining the institution:</b> 26.08.2009		

### 4. Type of Technical Institution (*Tick ✓ whichever is applicable*)

- |   |                                     |
|---|-------------------------------------|
| i) University Dept./Constituent College of University/Deemed to be University | <input type="checkbox"/>            |
| ii) Central / State Government  | <input type="checkbox"/>            |
| iii) Government Aided   | <input type="checkbox"/>            |
| iv) Self-Financing (Minority)   | <input type="checkbox"/>            |
| v) Self-Financing (Non-Minority)  | <input checked="" type="checkbox"/> |
| vi) Any other (Please specify)  | <input type="checkbox"/>            |

**5. Information on Establishment of the Institution**

- i) Year of Establishment 2009
- ii) Date on which first approval was accorded by the Council 30.06.2009
- iii) Year of Commencement of the first batch 2009
- iv) Details of Last extension letter with year of approval LOA No.TN-005/MBA/2009-10/2008  
dt. 30.06.2009

**6. Whether there is any change of Name of the Institution, Society / Trust and Location of the Institution after AICTE approval? If yes, enclose details**

- i) Whether the name of the Society has been changed Yes  No   
If yes, give details
- ii) Whether the composition of the Society has been changed Yes  No   
If yes, give details
- iii) Whether the name of the Institution has been changed Yes  No   
If yes, give details
- iv) Whether the Institution is functioning at temporary site Yes  No   
If yes, give details
- v) Whether the Institution has changed its permanent location Yes  No   
If yes, give details

**7. i) Whether there is any Court Case filed by the Institution against AICTE which is in progress? (Please tick (✓) appropriate box)**

Yes  No

**If yes, then give details with name of the Court, Writ Petition No. Subject Matter and Latest Status.**

\_\_\_\_\_  
Not Applicable  
\_\_\_\_\_  
\_\_\_\_\_

7. ii) Whether there is any case of Malpractices / Complaints/ or being penalized on account of non- submission of compliance within the cut-off-date, making excess admissions etc. against the Institution ? if yes, provide details

NIL

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8. Name and Address of the Affiliating University

<b>Name</b>	ANNA UNIVERSITY COIMBATORE		
<b>Address</b>	Anna University Coimbatore Veerapandi pirivu, Jothipuram, Coimbatore - 641 047. Tamil Nadu		
<b>Pin Code</b>	641 047	<b>Period of Affiliation</b>	1 year
<b>STD Code</b>	0422	<b>Phone No.</b>	2451212
<b>Fax No.</b>	2453838	<b>E-Mail/ Web site</b>	info@annauniv.ac.in <a href="http://www.annauniv.ac.in">www.annauniv.ac.in</a>

9. i) AICTE approved existing course(s) of study during academic year 2008-2009

Not Applicable (New Institution)

			AICTE Approved Intake during last 4 years								Status of Accreditation (Validity period)
Courses	1 <sup>st</sup> Year of approval by AICTE (give approval ref. no. & date)	2008-2009		2007-2008		2006-2007		2005-2006			
		Sanctioned intake	Actual admissions	Sanctioned intake	Actual admissions	Sanctioned intake	Actual admissions	Sanctioned intake	Actual admissions		
UG(FT)											
			<b>Not Applicable (New Institution)</b>								
UG(P.T)											
PG(FT)											
PG(P.T)											

FT: Full Time, PT: Part Time

Signature of Authorized Signatory with date

9. ii) Whether any excess admissions over and above the sanctioned strength are made ? If yes, give details.

**Not Applicable (New Institution)**

S. No.	Courses	Sanctioned Intake 2008-2009	Actual Admissions	No. of Excess Admissions	Reasons
		<b>Not Applicable (New Institution)</b>			

9 iii) Is the Institution offering M. Phil or a Doctoral programmes ? if yes, give details

**NIL**

S. No.	Program	Specialization	Intake
		<b>NIL</b>	

10. i) Whether the Institution is sharing its facilities / premises with any other Institution or running any unapproved Programmes? If yes, give details.

Yes

No

A. Name of the other Institutions, which are sharing the facilities

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B. Unapproved course(s) functioning in the college premises, its duration and intake

S. No.	Courses	Approving Authority	Affiliating Body	Degree / Diploma / Certificate	Duration (Years)	Sanctioned Intake	Actual Admissions during 2008-09
			<b>NIL</b>				
<b>TOTAL</b>							

10 ii) Whether admissions under PIO / Foreign Nationals quota has been approved for your institution by the AICTE? If yes, give details.

NO

S. No.	Courses	Sanctioned Intake 2008-2009	Actual Admissions

11. Status of Compliance of Specific Conditions / Deficiencies Communicated in the Last Approval/Extension of Approval by AICTE.

Not Applicable (New Institution)

S.No.	Deficiencies Communicated / Specific Conditions	Compliance Report
	Not Applicable (New Institution)	

**12. (i)Particulars of the Full Time Director of the institution**

Name : Dr.V.Govindaraju

Date of Birth : 20.11.1949

Academic qualifications (with field of specialization) : M.A . (Economics)

M.B.A (Marketing & Strategic)

Ph.D (Enterpreuship Development)

Details of Experience (Academic / Industrial) : 37Years (Teaching & Research)

Date of the appointment in the present institution : 26..08.2009

12 ii) (a) \*Faculty Position for the existing programme(s) (Programme-wise)

Name of the Programme (UG & PG)	Total Sanctioned Intake (last 4 yrs. for Engg./Arch./HMCT/ Pharmacy/ Applied Arts etc. , last 3 yrs. for MCA and last 2 yrs. for MBA/ PGDBM)	Total number of Faculty required as per norms (column 2 divided by 15)	Details of Faculty Available						Nature of Appointment		
			Professors (Rs. 16400-22400 scale) Ph.D. / Non Ph.D.		Assistant Professors / Readers (Rs. 12000-18000)		Lecturers (Rs.8000-13500)	Total	Others/visiting faculty	Total number of faculty Permanent & Approved by University	Total number of faculty on adhoc Basis
			1	2	3	4	5	6	7	8	9
			Ph. D.	Non Ph.D	Ph. D.	Non Ph.D					
MBA	60	4	3				1	4	-	4	-

**\*NOTE: The institution should clearly give information about the faculty in each approved course(s) separately without any ambiguity.**

**12 ii) (b) Details of the Full Time Teaching Faculty exclusively appointed and working for the AICTE approved programme with designation, date of birth, qualification alongwith class / division obtained, experience, date of joining and pay scale (Programme wise).**

Name of the Course	S. No.	Name (s) of the Teaching Faculty	Designation (Lecturer/ Asst. Professor/ Professor)	Qualifications with field of specialization with class / division of passing			Date of Birth	Experience a) Teaching b) Industry c) Research (In Years)			Date of Joining the Institution	Gross total salary as on date with scale & Basic pay	PAN Number	P.F. A/c No.
				U G	PG	Do ctor ate		a	b	c				
UG Level														
Director	1	Dr. V. Govindaraju	Director	√	√	√	20.11.1949	31	5	1	28.08.2009	Rs. 42322	<b>NEW INSTITUTION - NOT APPLICABLE</b>	
MBA	2	Mr.D.Venkatesan	Professor	√	√	√	01.08.1961	23	-	-	03.08.2009	Rs 36,862		
	3	Mr.R.Vijaybhaskaran	Asst.Prof	√	√	√	05.02.1962	11	12	0	20.07.2009	Rs 25,540		
	4	Miss.Keerthika V	Lecturer	√	√		04.11.1983	1.5	-	-	16.07.2009	Rs 19,000		
Library	5	Mr.K.Sekar	Librarian	√	√		13.02.1960	3	-	-	01.05.2009	Rs. 15000		

**Important Note:**

1. *The institution is required to submit:*
  - i. *A statement signed by each faculty member stating that he / she has been appointed and is working exclusively for the AICTE approved programme in the institution.*
  - ii. *An affidavit from the Chairman of the Trust / Society / Director of the institution stating that faculty members mentioned in the section 12 of the compliance report are exclusively teaching for the AICTE approved programme / institution.*
2. *The faculty in Humanities & Sciences / General subjects should be specifically mentioned.*

**12 ii) © Information about stability of the Faculty (separately for each Programme).**

**Not Applicable (New Institution)**

S. No.	Programme	Category	Period of appointment				Total
			Less than 6 Months	Between 6 Months to 1 year	Between 2 to 3 years	More than 3 years	
		Professors					
		Assistant Prof.					
		Lecturers					
		Others					

12 ii) Mode of selection of faculty and staff:  
(d)

**Name of the newspapers in which advertisements are placed and their circulation status**

1. The Hindu, Sunday 08.02.2009 – Regional (Director & Faculty)

**Constitution of the selection committee**

- 1) Dr.K.Muthuswamy, Professor  
KMCH Institute of Management Studies, Coimbatore-641 014.
- 2) Dr.P.Palanivelu, Professor of Management Studies,  
Karpagam University, Eachanari (Post), Coimbatore-641 021.
- 3) Dr.S.Kothai, Professor of Management Studies,  
Hindustan Engineering College, Coimbatore-641 004.

**Whether University representative is invited in the selection committee meeting.**

Yes  No

**NEW INSTITUTION**

12 ii) (e) **Details of Technical / Administrative / supporting Staff**

S.No	Category Staff	Number
1	<b>Technical Supporting Staff</b> a) Librarian b) Programmer c) System Analyst d) Others (Computer Lab in-charge, Lab Attendant etc)	1 1 1 1
2	<b>Administrative Staff</b> a) Administrative Officer b) Accounts Officer/Assistant Account Officer c) Clerks d) Others	1 1 1 0

13. **Strengths & Weaknesses of the institution in terms of Teaching Methodology/Transaction of Syllabus /Innovations /best practices (if any)/ industrial project / Industrial consultancy / research taken up for industry and amount granted thereby:**

**New Institution**

14. **Students data and pass % since last three years.**

**Not Applicable - New Institution**

S.No.	Course	Year	Sanctioned Intake	Students Admitted	Students Passed out in first attempt	% of Students passed in first attempt	% of Students passing out with Distinction	% of Students with 1st Division	% of Students with IInd Division
				<b>Not Applicable - New Institution</b>					

**NOTE: Average result of two Semesters in case of Semester system**

**15. i) Total no. of students placed by the Institution through its Placement Cell (Discipline wise)**

**Not Applicable - New Institution**

Year	Discipline	Total no. of students passed out (last 3 years)	Total no. of students placed through placement cell (last 3 years)
		<b>Not Applicable - New Institution</b>	

**15 ii) Provide details of companies/Industries, which visited the institute for placement since the last three years.**

**Not Applicable - New Institution**

S.No.	Year	Name of the Company/Industry	Number of Students placed
		<b>Not Applicable - New Institution</b>	

**16. Utilization status of grants received under various schemes of AICTE (R&D, MODROB, Faculty development, IIPC etc for the last three years).**

**Not Applicable - New Institution**

S.No	Name of the Scheme(s)	Grant sanctioned (Amount & Date)	Grant utilized	Whether utilization certificate submitted, if yes amount for which submitted	Major impact
		<b>Not Applicable - New Institution</b>			

**17. Library facilities**

A Total area of the library : 110.92 Sq mts

B Seating capacity of the library : 24

C Reprographic facility (yes / No) : Yes

D Working hours of library : 9AM to 5PM

E Library Networking facility (yes / No) : Yes

F Usage data of the library (in terms of books issued to the faculty & students etc.): Faculty 5 books, students 3 books

G Annual library budget (% of annual student fee collected) : No library fee collected. (New Institution)

H Details of the library staff with qualifications and pay scales

S.No	Name	Designation	Qualifications with field of specialization with class / division of passing			Date of Birth	Experience a) Teaching b) Industry c) Research (In Years)			Date of Joining the Institution	Gross total salary as on date with scale & Basic pay
			UG	PG	Doctorate		a	b	c		
1	Mr.K.Sekar	Librarian	√	√		13.02.1960	2	0	0	01.05.2009	Rs. 15000

I Details of the library facilities

S.No	Course(s)	Number of titles of the books	Number of volumes	Journals	
				National	International
1	MBA	340	1567	25	5

18. **Computer Facilities for the existing programme(s)**

S.No	Particulars	Requirements as per Norms (1:4 all undergraduate UG Programmes and 1:2 for MBA/MCA/ PGDM/ PGDBM)		Availability
1.	No of Computer terminals	30		30
2.	Hardware Specification	Pentium IV Processor		Pentium 4
3.	No of terminals of LAN/WAN	15		15
4.	Relevant Legal Software	<b>Application</b> For the conduct of Engineering Graphics	<b>System</b> 2	Application System
		MS Desktop Pack, MS Windows Server CAD , Language Lab - HCL, MS Visual Studio, Office Share Point Designer, MS Fore Front, MS SQL Server, MS SQL Device		
5.	Peripheral(s)/ Printers	3		3
6.	Internet Accessibility (in kbps & hrs)	2 MBPS		1 MBPS 24x7

Whether the computer facilities are suitable for the existing programmes?

Yes

No

20. **Building**

1. Available Built up area per student 26.43 Sq.Mts.

2. Total Built up Area for the existing programme(s)

Particulars	Area required as per norms (Sq.M)	Building with RCC Roof (Sq.M)	Building with Sheet Roof (if suitable for Educational Institution) (Sq.M)	Total sanctioned intake (last 4 yrs. for Engg./Pharmacy/ HMCT/ Arch. etc. 2 yrs. MBA/ PGDBM and 3 yrs. for MCA)	Built up area per student	Total Area Available (Sq.M)
Instructional Area (Carpet Area)	502	738	-	<b>60</b>	12.30	738
Administrative Area (Carpet Area)	155	189	-		3.15	189
Amenities (Carpet Area)	125	125	-		2.08	125
Circulation & Others	115	534	-		8.9	534
<b>Total</b>	<b>897</b>	<b>1586</b>	-		<b>26.43</b>	<b>1586</b>

21. **Instructional Area for the existing programme (s)**

Particulars	Number of rooms		Carpet area of each room	
	Requirement as per norms	Available in the institution	Requirement as per norms	Available in the Institution (Sq.M)
Class Rooms	1	3	66	219
Tutorial Hall	1	1	27	113
Drawing Hall (*)				144
Computer Centre	1	1	37.5	152
Library	1	1	100	110
Laboratories & workshops	NA	NA	NA	NA
<b>Total</b>	9	9	230.5	738

- ❖ Whether any academic activity is being carried out in the basement  
If yes, give details. Yes  No
- ❖ Whether a barrier free environment has been created in the building for Physically challenged persons.  
Yes  No
- ❖ Whether the Classrooms, Tutorial hall, Drawing hall, Computer centre, Library, Laboratory and workshops are well equipped for the existing courses.  
Yes  No

22. **Land Availability**

Land Category (Rural/ District Head Quarter/ State Capital/ Metropolitan city/ Mega City)	Area required as per Land Category (Acres)	Total Area available (Acres)
Rural	1	1.36

- (a) Whether the said land is demarcated by fencing/ boundary wall for the institution (Tick ✓ appropriate box) Yes  No
  - (b) Whether the land is contiguous (Tick ✓ appropriate box) Yes  No
- If Not, Number of plots  Distance between the plots (Sq.M)
- (c) Whether the surroundings of the institution are suitable for educational purpose.  
Yes  No

**23. Availability of other facilities:**

S.No.	Parameter	Availability	
1	All Weather Approach Road (cemented / kuchha)	Yes - Tar Road	
2	Potable Water Supply System (own bore well / municipal corporation)	Yes – bore well	
3	Electrical Generator (5kv, 5-10 kv, 10-15 kv, more than 20 kv)	Yes – 25 kVA	
4	Students' Canteen	Available	
5	Students' Common Room (Boys / Girls)	Available	
6	Hostel	Boys	Available
		Girls	Available
	If no hostel facility is available, whether arrangements have been made for boarding and lodging of students near to the institution, if yes mode of travel from the place of stay to the institution		
7	Principal's Quarters	No	
8	Digital Library	Available	
9	Quarters for Faculty	No	
10	Guest House	No	
11	Parking facilities	Available	
12	Medical facilities (full time / part time doctor / dispensary)	Available – Part Time Doctor	
13	Insurance facilities	Available for building & equipments	
14	Telephone booth	Yes	
15	Gymnasium /indoor / outdoor stadium	No	
16	Rainwater-harvesting facilities are available	Yes	
17	Post office facility	Yes	
18	Bank facility	Yes	
19	Transport facility for day scholars	Available	
20.	Reprographic facilities in the Institutions.	Available	
21.	Barrier free environment for physically challenged.	Yes	

**24. Fee Structure of the Institution**

S.No.	Category	Government quota		Management quota	
		Fixed by the State Fee Committee	Being charged by the Institution	Fixed by the State Fee Committee	Being charged by the Institution
1.	Admission Fee		-		-
2.	Tuition Fee	25,000	25,000	30,000	30,000
3.	University fee (Examination fee, Registration fee etc.)				
4.	Hostel fee (Rent etc.)		-		-
5.	Laboratory fee		-		-
6.	Library fee		-		-
7.	Any other		-		-
<b>Total Fee</b>		25,000	25,000	30,000	30,000

**25. Financial Position**

(i) Whether applicant has opened a bank account in the name of the Society/ Trust for the existing institution

Yes

√	No
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(ii) Source of income & expenditure during the last year

**Not Applicable – New Institution**

S.No.	Source of Income	Rs. (in lakhs)	Expenditure during the last year	Rs. (in lakhs)
1.	Central Government		Salary of Full-Time Faculty	
2.	State Government		Salary for Visiting/Adjunct faculty	
3.	University Grants Commission		Salary of Non-Teaching Staff	
4.	Other Central/State Govt. Bodies		Library	
5.	Private Trust		Computer Centre	
6.	Donations		Equipments Labs and Workshops	
7.	Student Fees		Building	
8.	Internal Revenue Generation		Others (please specify)	
9.	Others ( <i>please specify</i> )			
<b>Total</b>				

**Details of Operational funds**

(iii)

S.No.	Name of Bank With Branch & Full Address	Account No.	Cash Balance (in lakhs)	FDR, if any (Excluding joint FDR submitted to AICTE)	Total Amount (in lakhs)
01.	State Bank of Indore, Avinashi Road, Coimbatore	63028914324	4.61	-	4.61
02	State Bank of Indore, Avinashi Road, Coimbatore	-	-	15 lakhs	15

**Declaration:**

It is certified that:

- Existing Courses are being conducted as per norms, standards and guidelines of the AICTE.
- All the physical deficiencies stated in the last approval letter have been complied with.
- The AICTE pay scales are being paid to the faculty members.
- The admissions are made on merit and no capitation fee or donation of any kind is charged for admission.
- The teaching faculty has been recruited as per qualifications and experience laid down by AICTE.
- The tuition and the other fee is being charged as prescribed by the Competent Authority.
- No new course has been started (since the last approval by AICTE) without prior approval of AICTE.

Signature of Authorized Signatory with date

h)The institution is not running any courses not approved by AICTE in the premises of the AICTE approved institution.

i) The intake in any of the AICTE approved course has not been increased beyond the sanctioned intake, without prior approval of AICTE.

**I solemnly declare that no information has been withheld and all the information provided in this Compliance Report is correct. If any information is found to be incorrect or false, I/We understand that proposal shall be liable for rejection.**

**Date:31.08.2009**

**Name and Signature of the Authorized  
Signatory of the institution with seal**

**Place: Coimbatore**

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**List of Annexures to be submitted along with the Compliance Report**  
(Annexures should be strictly submitted in the following order alongwith index and page numbers and signed by the authorized signatory).

**Annexure 1 Copy of Mandatory Disclosure.**

**Annexure 2 Faculty & Staff**

**(A) Existing faculty:**

The following documents should be submitted for each of the existing faculty members in the serial order as mentioned **in the section 12. ii b)** of the compliance report.

- 1) One page biodata alongwith attested passport size photographs (with details covering number of papers published, books written, summer winter schools attended, R&D projects undertaken etc.).
- 2) Copies of appointment letters with terms and conditions of appointment and joining report.
- 3) Acquittance roll of Faculty / Non-teaching staff for the current and previous year.
- 4) Salary register of faculty/proof of salary paid to the staff along with TDS records.

**(B) Additional faculty appointed.**

The following documents should be submitted for the additional faculty members appointed.

- 1) Copy of the advertisement.
- 2) Details of the number of candidates applied and called for interview.
- 3) Selection Committee minutes and recommendations.
- 4) Approval by the Governing body or board of governors.
- 5) One page biodata of the appointed candidates.
- 6) Appointment letter and joining letters of the appointed faculty.

**(C)** The institution is required to submit a statement signed by each faculty member stating that he / she has been appointed and is working exclusively for the AICTE approved programme in the institution.

**(D)** An affidavit from the Chairman of the Trust / Director / Principal of the institution stating that faculty members mentioned in the section 12 of the compliance report are exclusively teaching for the AICTE approved programme / institution is required to be submitted by the institution.

**Annexure 3 Details of the Built-up Area.**

- Details of instructional area, administrative area, amenities area & circulation area (excluding play grounds, residential area, parking space and open air theater) duly certified by Registered Architect.
- Approved building plan with total area of built-up space.
- Building completion certificate from competent authority.
- Details of proposed/under construction area. (if any)

**Annexure 4 Photographs and Video CD**

- The Institution is required to submit a group photograph with name underneath of all the faculty members and staff (Technical and Non-Technical, etc. separately) along with the head of the Institution.
- Photograph (color) of the building attested by the Chairman/Secretary of the Trust/Society.

**Annexure 5 Correspondence related to AICTE Approval.**

- Copy of the first approval of AICTE
- Copies of subsequent extension of approval letters of AICTE
- Latest Affiliation of University

- Details of reduction in intake last year, if any.
- Documents related to penal action against the Institution by the University/State/AICTE last year, if any.

**Annexure 6 Details regarding workshop, laboratories, library and computers– Course-wise**

- Stock Register of Library Books (copies of last five pages to be submitted)
- Usage register of books (copies of last five pages),
- Stock registers of Computers, equipment
- Internet facility, (Type and bandwidth details)
- Copies of Cover page of all journals (last six months) Cover Page of all Journals to bear the stamp of the institution.
- List of laboratories available with area of each lab and major equipments.

**Annexure 7 Students data.**

- Course-wise number of Students admitted in the previous year.
- Percentage of Pass in each course for the last three years. (A copy of the affiliating University Results of the last three years to be provided.)
- No. of students admitted under PIO / Foreign Nationals (with passport details and account and currency in which fees have been paid).

**Annexure 8 Land details.**

- A copy of original Land documents.

**Annexure 9 Financial details**

- Audited Statement of accounts of the institution
- Latest bank statement, funds available in the FDR and Saving Account/Current Account
- A copy of fee receipts with details of the fee being charged from the students.
- TDS Certificate in respect of the Income Tax deducted from salary of faculty members.